



MAERSK

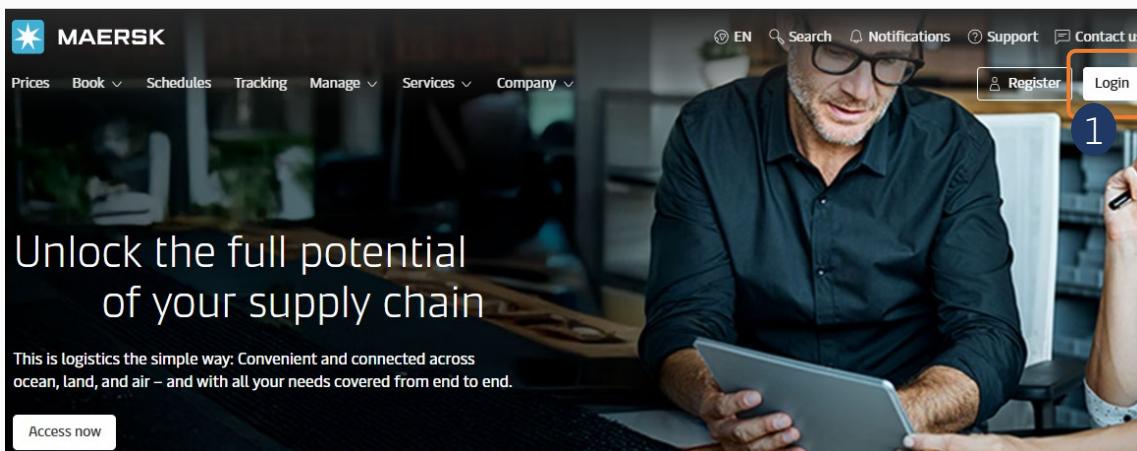


# NOTIFICATIONS

WEBSITE MAERSK.COM

WELCOME TO OUR WEBSITE GUIDANCE

## GO TO THE WEBSITE MAERSK.COM AND LOGIN YOUR ACCOUNT Step 1



1. Click the icon to login
2. Enter your username
3. Enter your password

### Login

2

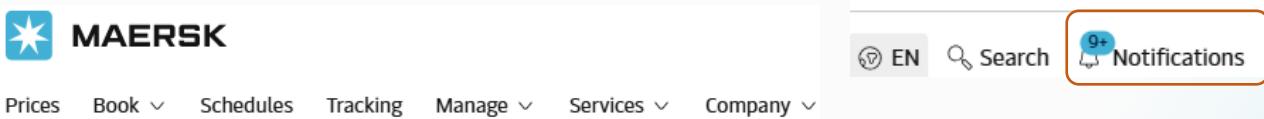
3

Remember my username

**Log in**

Need help with your [username](#) or [password](#) ?

## CLICK NOTIFICATIONS ICON Step 2

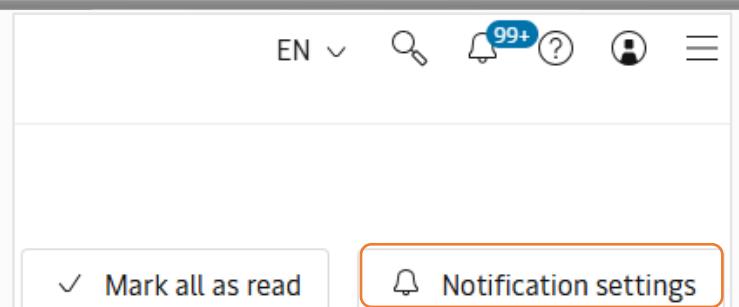


# NOTIFICATIONS

## INVOICE & CONTAINER

## WEBSITE INSTRUCTION

### CLICK NOTIFICATION SETTINGS Step 3



### INVOICE NOTIFICATIONS-SWIPE FROM "OFF" TO "ON" Step 4

#### Manage subscriptions

Details to receive notifications Select which events you'd like to receive notifications. [Subscription on/off](#)

##### Events

Email id

trinh.nguyen1@maersk.com

Invoices & payments

Not subscribed

Off



### CONTAINER EVENTS-SWIPE FROM "OFF" TO "ON" Step 5

#### Manage subscriptions

Details to receive notifications

Select which events you'd like to receive notifications.

Gate-in to Customer/Maersk Facility [\(i\)](#)

Not subscribed

Off



Gate-in to Port/Terminal [\(i\)](#)

Not subscribed

Off



Load

Not subscribed

Off



Discharge

Channels: Web (daily)

On



Gate-out from Port/Terminal [\(i\)](#)

Channels: Web (daily)

On



Gate-out from Customer/Maersk Facility [\(i\)](#)

On



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# NOTIFICATIONS

## BILL OF LADING

WEBSITE INSTRUCTION

### CREATE NOTIFICATION FOR BILL OF LADING Step 1

- Bill of Lading
- Arrival Notice
- Transport Plan Changes

You will be redirected to the old Notification page

**Subscribe here**

We are reshaping the experience for Notifications X

Please click the redirect button to navigate to the old Notifications page to access the subscriptions listed below, or click stay here button to stay on the current Subscription Manager page.

- Bill of Lading
- Arrival Notice
- Transport Plan Changes

[Stay here](#)

**Redirect**

### CREATE NOTIFICATION FOR BILL OF LADING Step 2

**+ Create new notification**

All notifications

Latest

### CREATE NOTIFICATION FOR BILL OF LADING Step 3

Create notifications for others

Create new notification

Select the type of notification you would like to receive.

Transport plan changes (i)

Bill of lading (i)

Arrival notice (i)

Cancel

**Continue**



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#### CREATE NOTIFICATION FOR BILL OF LADING

Step 4

##### Bill of lading details

Enter the email address you would like this notification to go to.

Email address

nguyenvana@companyabc.com

(X)

##### Additional filters

You can refine your notifications using the following filters.

^

##### Location

Please note that notifications will be sent based on impacted shipments from any of the "From" countries to any of the "To" countries.

##### From

All countries

▼

##### To

All countries

▼

Draft BL

You must select at least one role

Booked by

Price Owner

Outward forwarder

Shipper

Transport document receiver

Waybill

Transport document receiver

Original

Transport document receiver

Certified True Copy

You must select at least one role

Booked by

Price Owner

Inward forwarder

Outward forwarder

Consignee

Shipper

First to notify

Additional notify

Release to party

Transport document receiver

Cancel

Create



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# NOTIFICATIONS

## ARRIVAL NOTICE

### WEBSITE INSTRUCTION

#### CREATE NOTIFICATION FOR ARRIVAL NOTICE

1

+ Create new notification

All notifications

Latest

#### Create new notification

Select the type of notification you would like to receive.

Transport plan changes (i)

Bill of lading (i)

2

Arrival notice (i)

Cancel

Continue

#### Arrival notice details

Enter the email address you would like this notification to go to.

Email address

3

nguyenvana@companyabc.com

#### Additional filters

You can refine your notifications using the following filters.

#### Location

Please note that notifications will be sent based on impacted shipments from any of the "From" countries to any of the "To" countries

#### From

All countries

#### To

All countries

#### Roles

Consignee

First notify party

Additional notify

Release to party

Inward forwarder

Inward customs broker

Cancel

Create

4



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# NOTIFICATIONS

## TRANSPORT PLAN CHANGES

# WEBSITE INSTRUCTION

### CREATE NOTIFICATION FOR TRANSPORT PLAN CHANGES

1

+ Create new notification

All notifications

Latest

#### Create new notification

Select the type of notification you would like to receive.

2

Transport plan changes

Bill of lading

Arrival notice

Cancel Continue

3

#### Transport plan notifications

Select which type of transport plan changes you would like to receive notifications for

Estimated time to arrival (ETA)

Minimum ETA Change

1 Day

Estimated time of departure (ETD)

Minimum ETD Change

1 Day

Vessel and voyage

#### Email Details

Enter these mandatory details for your email notification.

Email address

nguyenvana@companyefd.com

(

Language 

English

Frequency 

Once a day on:

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday



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### CREATE NOTIFICATION FOR TRANSPORT PLAN CHANGES

#### Additional filters

You can refine your notifications using the following filters

#### Location

Please note that notifications will be sent based on impacted shipments from any of the "From" countries to any of the "To" countries.

#### From

All countries

#### To

All countries

Fill in needed details  
4. Click **Create**

#### My company

Receive notifications only for shipments where my company plays the following role(s). Click here to find out more about each role.

Booked by  Price Owner  Outward forwarder

Shipper  First notify party  Inward forwarder

Consignee  Release to

#### My bookings

Cancel

Create

4



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Classification: Internal

# NOTIFICATIONS

## EDIT/DELETE

## WEBSITE INSTRUCTION

### EDIT/DELETE PREVIOUS EMAILS

Email Address	Notification type	Last Updated	
trinh.nguyen1@maersk.com	Bill of lading	27 Mar 2024 07:21	<span>1</span> 



### Edit notification

#### Bill of lading details

Enter the email address you would like this notification to go to.

Email address

#### Additional filters

You can refine your notifications using the following filters.



#### Location

Please note that notifications will be sent based on impacted shipments from any of the "From" countries to any of the "To" countries.

#### From

#### To

 Draft BL Booked by Price Owner Outward forwarder Shipper Transport document receiver Waybill Transport document receiver Original Transport document receiver Certified True Copy

You must select at least one role

 Booked by Price Owner Inward forwarder Outward forwarder Consignee Shipper First to notify Additional notify Release to party

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