

A woman with long red hair and glasses is sitting at a desk in a modern office, looking at a laptop. The office is bright and has several desks with lamps. In the background, another person is working at a desk. The overall atmosphere is professional and productive.

# Self Service Delivery Order Amendment

## Revalidate your Delivery Order Online at Anytime

March 5, 2025

1

Insert presentation title via Header & Footer

# SSDO Amendment

As we are continuously striving to provide you a faster and seamless DO revalidation, we are seeking your cooperation to follow the guidelines when requesting for SSDO Amendment in our website.

1. Compute the detention & demurrage charges till the desired return date of container. Click [here](#) how to check DND freetime/ calculator. Take note to add 12% VAT
2. Please ensure to upload **proof of payment such as deposit slip, bank transfer, etc for D&D** in P2R via MyFinance. Click [here](#) on how to submit your payment.
3. Once payment slip is confirm uploaded in P2R, please proceed to request for SSDO Revalidation in [Maersk.com](#)
4. Our official business hours to accommodate revalidation requests is 8000H to 1630H. While turn time is 1.5Hrs.

1. Log-in your account to [www.maersk.com](http://www.maersk.com)



## Login

 amc096

 ..... 

Remember my username

Log in

Need help with your [username](#) or [password](#) ?

### New to our online services?

Sign up to book online, manage and pay for shipments, and access a suite of products and services designed to streamline your supply chain.

## 2. Enter the BL number in Delivery Order box and click request

The screenshot shows the Maersk Hub dashboard. At the top, there is a navigation bar with the Maersk logo, 'Prices', 'Book', 'Tracking', 'Schedules', 'Services', and 'Manage'. On the right, there are icons for language (EN), search, notifications, help, and user profile.

The main content area is titled 'Welcome to your Hub' and includes a search bar for 'B/L, container, booking no. or booked by ref.' with a 'View details' button. Below this, there are several widgets:

- Hub dashboard** (left sidebar): A vertical list of navigation options including 'Export overview', 'Import overview', 'Tasks', 'MyCustoms', 'MyFinance', 'Allocations', 'Captain Peter™', and 'Support'.
- Survey**: A banner for a survey titled 'We're looking to improve your Hub' with a 'Survey' button.
- Outstanding tasks**: A widget showing '0' 'Submit shipping instructions' and '2' 'Submit VGM' tasks, with a 'View outstanding tasks' button.
- Shipment Overview**: A widget showing '20' 'Departing' and '23' 'Arriving' shipments, with a 'View all shipments' button.
- Import Demurrage & Detention**: A widget with a search box 'Enter B/L no. to search' and a 'View details' button.
- Delivery Order & Inland transport**: A widget with a search box containing '720577303' and a 'Request' button circled in red.
- Local Information**: A widget with links for 'Asia Pacific', 'Europe', 'India, Middle East and Africa', 'Latin America', and 'North America'.
- Allocations**: A widget at the bottom right.

3. Ensure that all status is completed (green color). Click Request for amendment

B/L Number: 249287159

Phnom Penh, KH  
Departs 3 Feb 2025

PARANAQUE, PH  
Arrives 1 Mar 2025

**Cargo release status**

- ✓ Bill of lading (Waybill) issued at origin
- ✓ Manifest submitted to customs

**Finance status**

- ✓ Prepaid charges payment is completed
- ✓ Collect charges payment is completed

**Delivery order issued (1)**  
After you request a delivery order, the status of your submitted request will appear in this section.

Haulage ID #	Status	Containers	Actions
229952501	DO released	MRSU0066200	<a href="#">Request amendment</a>

4. Input original gate out date of container in "pick up date and time"  
Input DO revalidation date in "return date and time"

**Additional information**

- Please ensure pickup and return dates are during terminal operating hours.
- Demurrage and detention charges will apply if free time is exceeded.

**Release details**

Release container to

Change contact

Pick up date & time

08 Mar 2025  
00:00

Change date and time

**Return details**

Empty container return depot

Change contact

Return date & time (optional)

08 Mar 2025  
--:--

Change date and time

5. Click "I made the payment for D&D charges". Kindly indicate container number for revalidation in "Haulage Instructions." "Click continue

Demurrage details ▼

Detention details ▼

I made the payment for D&D charges.

↑

Drag and drop or browse files to upload paid receipts (Demurrage & Detention)

Maximum allowed file size or total size of all files is 10MB (0.00MB / 10MB)  
Supported formats are: .xls, .xlsx, .pdf, .doc, .docx, .ppt, .pptx, .jpg, .jpeg, .txt

Haulage instructions (Optional)

Please include any special instructions or reference needed to arrange the delivery 0 / 800

How was your experience on this page? 👍 🗨️

**Continue** → Cancel

[← Previous](#)

5. Double check details and ensure email recipient of DO is correct. Add additional email recipients if applicable. Click Submit. Please expect your Revalidated SSDO in 1.5 Hours

1. Review payers  
Please review the charges and change the payer if necessary.

Please check that the payers for Import Demurrage & Detention is updated correctly.

Collect charges	Payer
Documentation fee - Destination	ZENITH FOODS CORPORATION - *****858
Terminal Handling Service - Destination	ZENITH FOODS CORPORATION - *****858
Import Service	ZENITH FOODS CORPORATION - *****858

Demurrage & detention charge	Payer
Import Demurrage	ZENITH FOODS CORPORATION - *****858
Import Detention	ZENITH FOODS CORPORATION - *****858

Invoice reference (Optional)  
Enter reference for this shipment

2. Review release details

**Confirmation of the delivery order will be sent to:**

- 
- Email address (optional)  
Enter consignee or other email address:

**Terms and conditions**  
By accepting you agree to the haulage price applicable to selected delivery. Also, understand that additional charges may incur. Please refer to your country's local webpage or contact customer service for these details.

I accept the [Terms and conditions](#)

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