



Handbook - 如何订阅到货通知?

1. 登陆 www.maersk.com 后, 点击首页右上角的铃铛图标 。



2. 跳转到“Manage subscriptions”页面后点击页面右下角的“Subscribe here”按钮, 在弹出的对话框中再点击“Redirect”

Try the Beta [You have been invited to preview our new settings page, click the switch to explore!](#)

Manage subscriptions

Details to receive notifications	Select which events you'd like to receive notifications.	Subscription on/off
Email id	Events <input checked="" type="checkbox"/> Invoices & payments Not subscribed	Off <input type="checkbox"/> ▼
	<input checked="" type="checkbox"/> Gate-in to Customer/Maersk Facility ⓘ Not subscribed	Off <input type="checkbox"/> ▼
	<input checked="" type="checkbox"/> Gate-in to Port/Terminal ⓘ Not subscribed	Off <input type="checkbox"/> ▼
	<input checked="" type="checkbox"/> Bill of Lading <input checked="" type="checkbox"/> Arrival Notice <input checked="" type="checkbox"/> Transport Plan Changes You will be redirected to the old Notification page	<input type="button" value="Subscribe here"/>

We are reshaping the experience for Notifications

×

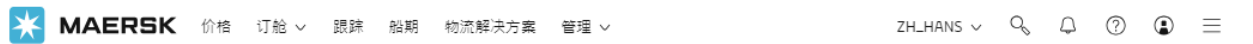
Please click the redirect button to navigate to the old Notifications page to access the subscriptions listed below, or click stay here button to stay on the current Subscripition Manager page.

- Bill of Lading
- Arrival Notice
- Transport Plan Changes

Stay here

Redirect

3. 接着就会进入 **Notifications** 的界面，点击 **Create new notification**。



Notifications

Create new notification

All notifications

Latest

4. 选择通知类型 **Arrival Notice**, 点击 **Continue** 进入到订阅页面做详细设置。



Notifications

Create new notification

Select the type of notification you would like to receive.

Transport plan changes ⓘ

Bill of lading ⓘ

Arrival notice ⓘ

Cancel

Continue

5. 填写通知接收的邮箱以及在 **Additional filters** 中勾选需要接收的到货通知的条件（例如起运地国家，目的地国家，客人的角色等），再点击 **Create** 完成申请。

Notifications

← Notification type

Arrival notice details

Enter the email address you would like this notification to go to.

Email address

Additional filters

You can refine your notifications using the following filters.



Location

Please note that notifications will be sent based on impacted shipments from any of the "From" countries to any of the "To" countries

From

可设置只接收某一进出口国家的相关通知

To

Roles

- Consignee
- First notify party
- Additional notify
- Release to party
- Inward forwarder
- Inward customs broker

可选择接收到货通知的相关方，例如收货人、第一通知方、第二通知方等

Cancel

Create

>如何编辑/删除订阅信息:

进入 **Notifications** 的界面，在此界面可以看到所有设置的订阅通知信息。

在下图展开的界面对已设置的订阅信息进行编辑或者删除。

+ Create new notification

Arrival notice

Latest

Email Address

Notification type
Arrival notice

Last Updated
14 Nov 2024 01:50



Notification settings

Creator

Additional filters

Location

From
All countries

To
Hong Kong China

Roles

Consignee, First notify party

Delete

Edit