

Useful Guide – Maersk Export Process

General website self-service guide:

<https://www.maersk.com/support/website-guide>

New booking: <https://www.maersk.com/booking/new>

Submit Shipping instructions:

<https://www.maersk.com/support/faqs/how-to-submit-shipping-instructions>

My Export Doc: <https://myexportdoc.com/>

[NXP Validation](#) – To upload CCI & SGD

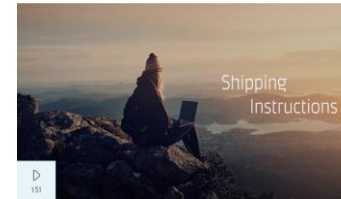
[Clearance submission](#) – Customs Clearance, DSS certificate & NDLEA certificate
Submit at counter **3 working days** ahead of Vessel ETA for Load confirmation

Invoices & Payments: <https://www.maersk.com/myfinance/>

OBL Issuance at counter, documents to submit:

- Verify copy as accepted for printing OBL
- Authorization letter from shipper or Letter of Authority from Agency
- Company ID card / Agent ID card
- Receipt of payment

How to book using Maersk SPOT?
Video Tutorial



Shipping instructions
Video Tutorial

Customer Service line: **01-7002100**

Email: ng.export@maersk.com



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